



Metamora Park District
PO Box 633, Metamora, IL 61548
(309) 367-2932
director@metamoraparks.org

MINUTES OF MAY 3, 2016 REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Call to Order - In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance - Performed.

Roll Call - Sarah Buss, Kerry Brock, Matt Bidne, Jarrod Love, and Andrew Kamm were present.

Minutes - Minutes for the following meetings were reviewed and approved as listed:

1. 4/12 Regular Meeting - Motion made by Brock and seconded by Bidne. Motion passed.
2. 4/21 Special Meeting - Motion made by Brock and seconded by Bidne. Motion passed.

Changing of the Board

- Brock nominated Kamm to be appointed to the board. Seconded by Bidne. All voted in favor. Motion passed.
- Bidne made a motion to appoint Love to the board temporarily until more board members are found. Kamm seconded the motion. All voted in favor. Motion passed.
- Brock nominated Bidne as president of the board. Bidne accepted the motion. Love seconded the motion. All voted in favor. Motion passed.

Public Input

- Robin Fosdyck expressed her interest in joining the board of commissioners. Spielman recommended that anyone interested in joining the board attend and observe a few meetings.
- Todd Alderson presented the updated pool rental contract to the board for signing and embossing. He also asked the board if MAST could offer food items in addition to the concession stand during the county swim meet. Commissioners Brock and Love voiced their support for the idea.
- Stacey Barlow spoke to the board about lead paint testing. She reported that it would need to be done by a professional. If lead is found, the pool may not be opened at time due to the timing of repairs. Barlow felt that the floors could be painted without chipping any old surfaces. Spielman suggested that painting and testing be postponed for the fall. Bidne felt that it ought to be discussed after the pool closed, but that the floor can be sanded and painted now. Kamm made a motion to allow a volunteer to sand and repaint the floors in the bathhouse. Brock seconded the motion. All voted in favor. Motion passed.
- Kelly Mahan gave an update on Foundation fundraising. They had recently discussed the triathlon proceeds going to the trails at Black Partridge Park.

Reports



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1. Treasurer Report

- a. Joan Garber gave Treasurer's report. Brock made motion to approve. Bidne seconded the motion. All voted in favor. Motion passed.

2. Director's Report

- a. Employee files checked and completed.
- b. Met and worked with both Rogers on BPP.
- c. Hired a field prep employee.
- d. Found and purchased chalk for fields.
- e. Worked with state police and CHIRP to get all background checking software working properly and updated account.
- f. Spoke to and working on health department licensing for concessions stand.
- g. Pulled old employee and bills files labeled for destroy date and filed. All current employee files complete.
- h. Made park books for each park containing inspections, plans, inventory with dates etc.
- i. Worked on ADA proposal plan for Brighton park.
- j. Researched employee plans for Washington and Fondulac and made fringe plan for Metamora.
- k. Made first concessions order.
- l. Brock made a motion to increase the original motion for mulch by \$2,650 coming from the bond money. Love seconded the motion. All voted in favor. Motion passed.

3. Budget/Strategy

- a. No new information.

4. Pool

- a. Assistant Pool Manager, Jamie Shuda, gave an update on pool opening. It will open on the 28th. There are no major concerns at this time.

5. Marketing

- a. Brock thanked all those who attended the business after hours.

6. Futures

- a. The time clock is up and running at the office.
- b. Bidne attended the hotel meeting. Some of the hotel options included an indoor pool.
- c. Farnsworth confirmed that the access road is park district property. They are working with the county on highway requirements.

7. Maintenance

- a. No new information.

Old Business

- Slide
 - Alderson reported on demolition services he had heard back from. He has one individual coming to look at the slide tomorrow. The removal could be done within a week.



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- **IParks bill**
 - A bill arrived for \$15,665.50 which covers park district insurance.
 - Brock made a motion to approve the IPARKS bill for \$15,665.50. Kamm seconded the motion. All voted in favor. Motion passed.
- **IAPD bill**
 - A bill arrived for \$923.75 for IAPD membership dues.
 - Brock made a motion to approve the IPAD bill for \$923.75. Kamm seconded the motion. All voted in favor. Motion passed.
- **Concrete for dugouts**
 - Kamm made a motion to move forward with the concrete on the dugouts so long as the weather allows for access without causing damage coming from the bond not to exceed \$2,000. Brock seconded the motion. All voted in favor. Motion passed.
- **Employee Benefits**
 - Spielman spoke to the board about the verbal benefits to employees. She wishes to get these benefits in writing. She compared the park district benefits with that of Washington and Fondulac park districts. Spielman presented a draft of a written benefit agreement with the board. The board saw no issues with the draft.

New Business

- The first concessions order came in at \$650. It will need board approval at a later meeting.
- Bill from William O'Connor our attorney came in for various items going back to January. It will also need to be approved for payment at the next meeting.

Executive Session

- Brock made a motion to go into executive session at 9:03PM. Kamm seconded the motion. Motion passes.
- Love made a motion to move back into regular session at 9:20PM. Brock seconded the motion. Motion passes.

Vote on Executive Session

- Brock made a motion to accept Winkler's resignation as recreation coordinator and keeping her as the secretary still including the web design at her regular rate. Kamm seconded the motion. All voted in favor. Motion passes.
- Brock made a motion to combine the Executive Director and the Recreation Coordinator into one role, not to exceed 25 hours a week at her current rate on a trial basis to revisit in August. Kamm seconded the motion. All voted in favor. Motion passes.

Adjournment - Motion to adjourn meeting at 9:30 PM by Love and seconded by Kamm. All voted in favor. Motion passes.



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Matt Bidne, President of the Board

Paula Winkler, Metamora Park Board Secretary